

# Romaldkirk Parish Council

## Minutes of Committee Meeting 25 May 2020

### Agenda

### Actions

#### 1. Welcome, apologies for absence

**Present:** Chair- Lesley Cutting (LC), Derek Nixon (DN), Jackie Barningham (JB) (by phone link), Gill Carter (GC)

**Others:** Joanne Nixon (JN – Minutes)

**Apologies:** None

**Declarations of interest:** None

#### 2. Minutes from previous meeting (19 December 2019)

Agreed. (by LC, seconded JB)

#### 3. Actions Arising (AP list 2019-2020)

17/18 AP 9 – Charles Goodall has expressed an interest in joining the Council. This will be a welcome addition to increase current membership.

19/20 AP 5 – Carrowcroft extension planning application has been passed. No objections made by PC. The shed decision is expected in June (4<sup>th</sup>?) and similarly the PC has made no objections.

School room activity is ongoing.

AP 5ii - ongoing. Progress impacted by current lockdown issues as firms potentially able to supply are closed.

#### 4. AGAR

AGAR requirements discussed and agreed that all requirements met by Romaldkirk Parish Council.

#### 5. BHIB Insurance

GC confirmed she had spoken to BHIB to consider some of the inclusions as they were not relevant to RPC eg Section 1A. playground. However, we are already on the minimum premium so minimal differences if irrelevant sections removed. The key point is that it covers public liability issues and legal expenses up to £250k. As the price is fixed for 3 years and deemed reasonable the vote was unanimous to remain with BHIB.

#### 6. AGM

This is a difficult situation for Romaldkirk owing to the number of people shielding and the limitations of technology. JN will review circumstances and propose how this might be achieved whilst acknowledging timeframe may prove difficult. The safety of all remains paramount and the PC is not prepared to take any risks.

JN

#### 7. AOB

Potential unauthorised development. Complaints have been received by the PC in relation to potential unauthorised development in a residential setting. The matter will be raised with Durham County Council Enforcement to confirm the situation.

JN

In parallel the Council will be asked to confirm if there is any specific guidance and/or information relating to planning rights and developments in a conservation area

DN

**8. Date of next meeting**

Owing to current and continued encroachment on the village greens DN will follow up with Richard Bell, Local Councillor, to confirm which Department is best placed to deal with this at DCC

**DN**

The aim will be to have the AGM but this will depend on any issues arising from the current situation.

Approved by the Chair of Committee on: 2 Oct 2020

Signature L Cutting

Name: Lesley Cutting

**Action Points 2020-21**

<b>No.</b>	<b>Issue</b>	<b>Owner</b>	<b>Status</b>
<b>Carried forward from 2017-18</b>			
<b>Parish Council Meeting 1 August 2017</b>			
AP 9	Parish Council - New members C/F	All	Open
<b>Parish Council Meeting 23 August 2017</b>			
AP 7	Sennings Lane/High Green – Land registration C/F	GC	Open
<b>Carried forward from 2018-19</b>			
<b>Parish Council Meeting 17 January 2019</b>			
AP 4	Note to be put on village noticeboard regarding any proposed works to paths.	LC	
<b>Carried forward from 2019-20</b>			
<b>Parish Council Meeting 30 May 2019</b>			
AP 5	To purchase replacement hoops for the green bordering Romaldkirk House	DS	
<b>Parish Council Meeting 12 September 2019</b>			
AP 4	Cold calling – Owing to difficulties on enforcement suggested that Liz Finn PCSO be contacted to attend a coffee morning or other event to hand out leaflets / advice	DS	
<b>Parish Council Meeting 19 December 2019</b>			
AP 4	To issue financial update with forecast to year end	JN	Complete
AP 5 i	Stones to be put on the perimeter of the green adjacent to Romaldkirk House to prevent further damage from cars	DS/DN	Complete
AP 5 ii	Estimates for required signage (no parking/village entrance signs) to be obtained	DN	Ongoing
AP 5 iii	Letter to be drafted to residents on High Green regarding removal of turf and parking	DS	Complete
<b>Parish Council Meetings 2020-21 – Action Points</b>			
AP (6)	To confirm action to achieve the AGM	JN	
AP (7)	To issue letter to DCC Planning regarding potential unauthorised development. Issued 14 June 2020	JN	Complete
AP (7)	To seek confirmation from DCC: <ul style="list-style-type: none"> <li>Guidance/information specific to planning rights in a conservation area</li> <li>Current and continuing encroachment on the village greens and what Council intervention may be appropriate</li> </ul>	DN	